

INVENTORY FOR THE UHCL ALUMNI ASSOCIATION RECORDS, 1975-1999 (#2003-0002)

Records of the UHCL Alumni Association, which was founded in the early 1980s to promote and increase alumni activities. The records include correspondence, history, membership, financial items, publicity, committees, and special awards. The bulk of the collection consists of records of the numerous special events, especially Bayou Ball and Funding Our Future, which raised funds for the university and its students. Most of this collection consists of records from the mid 1980s. Six boxes at the end of the collection are closed to the public because they contain private information.

Box 35A was added in April of 2004 after more unprocessed materials were found.

Donated by the Alumni Association in 1990s.

Seventeen linear feet.

Processed by Anna Peebler, July 2003

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1		Administrative Records	
	1	Alumni Directory (photos)	1994
	2	Christmas cards	1985-86
	3-4	Clear Lake Plan	1984
	5	Database research	1978-87
	6-12	Day file (daily office tasks)	Jan.-July 1986
	13	Description of Operations	1987
	14	Director's Files	1983-84
2	1-2	Donor Reports	1981, 1986
	3	Legislators List	1987
	4	Maps to Events	ND
	5	Non-event Items	1985, ND
	6-7	Office Reconstruction Blueprints	ND
	8	Operating Plan	1994
	9	Personal Solicitation Guidelines	ND
		Reports	
	10	End of the Month	1986-87
	11	Five year plan	1983
	12	Special Mail-out	1984
	13	Strategic Plan	1991-95
	14	Student Giving Program	1987
	15	Students for Texas Academic Excellence	1987
	16	Surveys and Grants	1985-86
		Board of Directors	
	17	Articles of Incorporation	1981
	18-23	Board Member's Notebook	1992-93
3	1	Minutes	1980
	2	Minutes	1981
	3	Minutes	1981-82
	4	Minutes	1982-83
	5	Minutes	1983-84
	6	Minutes	1984-85

	7	Minutes	1985-86
	8	Minutes	1986-87
	9	Minutes	1987
	10-12	Minutes	1988
	13-16	Minutes	1989-90
4	1-7	Minutes	1990-91
	8-9	Minutes	1993-94
	10	Minutes (Retreat)	1987
		Members of the Board	
	11	Alexander, Pam	1988
	12	Barber, Roger	1989
	13	Becker, Barbara	1989
	14	Bobko, Diane	1988
	15	Caputo, Dennis	1989
	16	Clark, Paul G.	1988
	17	Clark-Tarpley, Londa	1988
	18	Davis, Carolyn	1990
	19	Durham, David	1986
	20	Exley, Robert	1987
	21	Gardner, Trigg	1988
	22	Gosnell, Candace	1989
	23	Gresco, William	1988
	24	Hale, James T.	1988
	25	Hast, Millie	1989
	26	Herz, Barbara (B.J.)	1989
5	1	Keeler, Joanne Austin	1989
	2	Kinzer, Mickey	1988
	3	Koenig, Scott	1989
	4	Larson, Jan M.	1989
	5	Laurent, Kristi	1988
	6	Lehman, Jane	ND
	7	Lewis, Robin Traci	1989
	8	Orosco, Josephine	1989
	9	Patterson, Kathy	1989
	10	Reeves, Micheal [sic]	1985-90
	11	Seymour, Connie	1984
	12	Singleton, Timothy	1988
	13	Springer, Molly	1988-90
	14	Ulrickson, Carolyn	1989
	15	Wiley, Marilyn	1987
	16	Wisner, Ann	1987-89
	17	List of members for FY 1993-94	1993-94
	18	Nominations	1986-91
	19	Committees	1986
	20	Nominating Committee	1988
	21	Correspondence	1980
	22	Correspondence	1983
	23	Correspondence	1984-85
	24-25	Correspondence	1986-87
	26	Correspondence	1990, ND
	27	Retreat	1985-86
		Century Club	
	28-29	Membership	1986
	30	Membership	1987
	31	Membership	1988
	32	Plaques	1986

	33-34	Plaques	1987
	35	Plaques	1988
	36	Plaques	1989
6	1	Reception	1986
	2	Reception	1987
	3	Reception	1988
	4	Reception	1989
	5	News Clippings	1987-88
	6	College Alumni Directors of Texas Conference	1983
		Committees	
	7	Benefits Committee	1986
	8	Executive Committee	1981
	9-10	Executive Committee	1986-87
	11-12	Executive Committee	1987-88
	13-14	Executive Committee	1988-89
	15	Executive Committee	1989-90
	16-18	Executive Committee	1991-92
7	1	<i>Pride</i> Advisory Council	1986
	2	Special Events Committee	1985-86
	3	Steering Committee	1989
	4-7	Strategic Planning Committee	1989
		Correspondence	
	8	Inter-office	1980-84
	9	Outside	1980-81
	10	Outside	1982
	11	Inter-office	1985-86
	12	Outside	1985-86
	13	Inter-office	1987
	14	Outside	1987
	15	Inter-office	1988
	16-17	Outside	1988
8	1-4	Inter-office	1989
	5-11	Outside	1989
	12-15	Inter-office	1990
9	1-5	Outside	1990
	6	Inter-office	1994
		See also Box 35A for correspondence 1989-90	
		Council for the Advancement and Support of Education	
		CASE	
	7-9	Conference	1985
	10-11	Conference	1986
	12-14	Judging Coordinator	1986
10		Distinguished Alumni Award	
	1	General Information	1980
	2-3	Nominations	1984
	4	Selection	1984
	5	Bayou Ball Presentation (Elizabeth Leibfried and Marilyn Wiley)	1984
	6	Nominations	1985
	7	Selection	1985
	8	Publicity	1985
	9	Bayou Ball Presentation (Kippy Caraway)	1985
	10	Nominations	1986
	11	Bayou Ball Presentation (William Gresco)	1986
	12	Nominations	1987

	13-14	Selection	1987
	15	Bayou Ball Presentation (Peggy Lathlaen)	1987
	16	General Information	1988
	17	Nominations	1988
	18	Selection Process	1988
	19-20	Bayou Ball Presentations (Micheal Reeves), slides	1988
11	1-2	General Information	1989
	3	Nominations	1989
	4	Selection	1989
	5	Bayou Ball Presentation (F. Story Musgrave)	1989
	6-7	Nominations	1990
	8	Selection	1990
	9	Selection	1993
		External Relations Board	
	10	Memos	1984
	11	Memos	1985-89
	12	Minutes	1985-87
	13	Minutes	1988-89
		Events	
	14	Aerobics Extravaganza	1985
	15-17	All-Star Celebration	1990
	18	Alley Theatre Fundraiser	1986
	19-21	Alumni Receptions	1988, 1990
12		Annual Fund	
	1	Bills & Receipts	1986
	2	Concern Forms	1986
	3	Contract	1986
	4	Correspondence	1986
	5	Planning	1986
	6	Pledge Letter	1986
	7-9	Teleconnect Proposals	1986
	10-11	Updates	1986
	12	Art Exhibits	1986-87
	13-14	Band on the Lake	1987-88
		Bayou Ball	
	15	General Information	1980s, ND
	16-19	Correspondence	1984
	20	Cost Analysis	1984
13	1-5	Invitation Lists	1984
	6	Publicity	1984
	7-8	Program Committee (includes artwork)	1984
	9	Reports to Board of Directors	1984
	10-11	Reservations	1984
	12-14	Seating Arrangements	1984
14	1-3	Seating Arrangements	1984
	4	Stationery and Invitations	1984
	5	Subscriptions Committee	1984
		Bayou Ball, Second Annual	
	6	Committees	1985
	7	Correspondence	1985
	8	Costs	1985
	9	Entertainment	1985
	10-12	Expense Receipts	1985
	13	Food and Beverages	1985
	14-16	Invitation Lists	1985
15	1	Planning	1985

	2-4	Program (includes artwork)	1985
	5-6	Publicity (included photos)	1985
	7	Silent Auction	1985
	8	Sponsor Letters	1985
	9	Sponsor Replies	1985
	10-11	Stationary and Invitations	1985
	12	Rentals	1985
	13-14	Reservations	1985
16		Bayou Ball, Third Annual	
	1	Costs	1986
	2	Food and Beverage	1986
	3-5	Invitation Lists	1986
	6	Planning	1986
	7-8	Program (includes artwork)	1986
	9	Publicity	1986
	10-12	Reservations	1986
	13	Seating Arrangements	1986
	14-16	Silent Auction	1986
17	1	Sponsor Letters	1986
	2	Stationery and Invitations	1986
		Bayou Ball, Fourth Annual	
	3	Costs	1987
	4-8	Invitation Lists	1987
	9	Planning	1987
	10-12	Program (including artwork)	1987
	13	Publicity	1987
	14	Reservations	1987
	15	Seating Arrangement	1987
	16-17	Silent Auction	1987
18	1-2	Silent Auction	1987
	3	Sponsor Letters	1987
	4	Stationery and Invitations	1987
		Bayou Ball, Fifth Annual	
	5	Correspondence	1988
	6-7	Costs	1988
	8	Food and Beverage	1988
	9	Invitations	1988
	10-15	Invitation Lists	1988
19	1-4	Planning	1988
	5-8	Program (includes artwork)	1988
	9-11	Publicity	1988
	12	Reservations	1988
	13-16	Silent Auction	1988
20	1-4	Silent Auction	1988
	5-6	Sponsor Letters	1988
	7	Stationery	1988
	8-9	Thank you Letters	1988
		Bayou Ball, Sixth Annual	
	10	Commemorative Plates	1989
	11	Committees	1989
	12	Costs	1989
	13-16	Donor Forms	1989
21	1	Entertainment	1989
	2	Food and Beverage	1989
	3	Planning	1989
	4-6	Program (including artwork)	1989

	7-8	Publicity	1989
	9-11	Quick Copy Jobs	1989
	12-14	Reservations	1989
22	1	Seating Arrangement	1989
	2	Security	1989
	3-7	Silent Auction	1989
	8	Volunteers	1989
Also see Box 35A for more Bayou Ball 1989 documents			
Bayou Ball, Seventh Annual			
	9-14	Auction	1990
	15	Budget	1990
23	1	Committee	1990
	2-4	Corporate Solicitation	1990
	5	Entertainment	1990
	6	Hotel	1990
	7	Invitations	1990
	8-10	Invitation Lists	1990
	11-14	Program (includes artwork)	1990
	15-16	Publicity	1990
	17	Scholarship	1990
	18	Seating Arrangement	1990
	19	Volunteers	1990
24		Bayou Ball, Eighth Annual	
	1	Program	1991
		Bayou Ball, Ninth Annual	
	2	Program	1992
		Bayou Ball, Tenth Annual	
	3-5	Art Exhibit	1993
	6-10	Auction	1993
	11	Committees	1993
	12	Corporate Sponsors	1993
	13	Decorations	1993
	14	Hotel	1993
	15	Invitations	1993
	16	Invitation Lists	1993
	17-20	Program (includes artwork)	1993
	21-22	Publicity	1993
25	1	Scholarship	1993
	2	Script	1993
	3	Temporary Workers	1993
	4	Thank you Letters	1993
	5	VIP Reception	1993
		Bayou Ball, Eleventh Annual	
	6	Invitations	1994
	7	Program (artwork)	1994
		Bayou Chef's Night	
	8	General Information	1992
	9-12	Auction	1994
	13	Certificates	1994
	14-15	Planning	1994
	16	Program	1994
	17	Publicity	1994
	18	Reservations	1994
	19-20	Sponsor Letters	1994
	21	Thank you Letters	1994
26		Bayou Classic Golf Tournament	

	1	Corporate Sponsors	1993
	2	Forms and Stationery	1993
	3	Photos	1993
	4-6	Planning	1993
	7	Players	1993
	8	Publicity	1993
	9-10	Reservations	1993
	11	Career Week	1988
		Casino Night	
	12	Committee	1987
	13	Corporate Sponsors and Donors	1987
	14	Feedback	1987
	15	Forms	1987
	16	Invitation Lists	1987
	17	Planning	1987
	18	Program	1987
	19	Publicity	1987
	20	Celebrity Waiters	1988
	21	"The Dinner Party" Reception	1980
	22	Escape to Paradise	1987
	23	Fall Into Fitness	1985
27		Funding Our Future	
	1	General History	1990
	2	Brochures	1988-89
	3	Budget	1988-89
	4	Contributors	1988-89
	5	Correspondence	1988-89
	6	Forms	1988-89
	7	Kick-off Party	1988-89
	8	Meetings	1988-89
	9	Proposal	1988-89
	10-11	Prospects Lists	1988-89
	12	Publicity	1988-89
	13	Schedule	1988-89
	14	Volunteers	1988-89
		Funding Our Future, 1989-90	
	15	Budget	1989-90
	16	Case Statement	1989-90
	17	Forms	1989-90
	18	Kick-off Party	1989-90
	19	Letters	1989-90
	20	Misc.	1989-90
	21-22	Planning	1989-90
28	1-2	Prospects Lists	1989-90
	3	Publicity	1989-90
	4	Results	1989-90
	5	Volunteers	1989-90
	6	Publicity	1991-92
	7	Graduation Reception	1982
	8	Graduation Reception	1982
	9	Graduation Reception	1983
	10	Graduation Reception	1984
	11	Graduation Reception	1985
	12	Graduation Reception	1986
	13-14	Graduation Reception	May 1987
	15	Graduation Reception	Dec. 1987

	16-17	Graduation Reception	May 1988
	18	Graduation Reception	Aug. 1988
	19	Graduation Reception	Dec. 1988
	20	Graduation Reception	May 1989
	21	Graduation Reception	Aug. 1989
	22-23	Legal Studies Reception	1988
29	24	Lockheed Reception	1988
	1	Massenkoff Russian Folk Festival	1982
	2	Network Night	1987
	3	"Once Upon a Mattress" Benefit	1983
	4	Out of This World Weekend	1999
		President's Cup Run	
	5	Bills and Receipts	1993
	6	Certification and Permits	1993
	7	Entry Forms	1993
	8	Forms	1993
	9	Flyers and Artwork	1993
	10	Maps and Details	1993
	11	Meetings	1993
	12	Participants	1993
	13	Publicity	1993
	14	Results	1993
	15	Sponsors	1993
	16-18	Phonathon	1984, 1986
	19	Retreat	1985
	20-23	Save Night	1988
30	1	Space Week	1987
	2-3	Shaw Festival	1992
	4	STSOC Reception	1989
	5	Village Fair	1982
	6	Village Fair	1983
	7	Village Fair	1984
	8-12	Village Fair	1985
	13-14	Village Fair	1986
	15	Village Fair	1987
	16	Non-Alumni Events	1989
		Financial Items	
	17	Basic Accounting Functions	ND
	18	Budget (proposed)	1981-82
	19	Budget	1984
	20	Budget	1985
31	1	Budget	1987
	2	Budget	1988
	3	Budget Transfer	1982-86
	4	Expenditures	1985-86
	5	Expenditures	1987-88
	6	Income (non-event)	1986
	7	Income Tax	1985
	8	Income Tax	1986
	9	Income Tax	1987
	10	Income Tax	1988
	11	Tax Issues	1982
	12	Reports	1988
	13	Reports (Income)	1988-89
	14-16	Reports (Income and Expenses)	1989-90
	17	Reports (purchasing)	1986-87

32		Historical Features	
	1-2	Board of Directors	1980-81
	3	Bylaws	ND
	4-5	Correspondence and Memos	1980-84
	6	Early Events	1980-83
	7	Early Statistics	1980-81
	8	Goals	1981-83
	9	Logo (Hawk)	1981
	10	Membership Benefits	1980
	11	Microfiche (research)	ND
	12	Name Scroll (sent on <i>Challenger</i> by NASA)	1985
	13-14	Start-up File	1979-80
	15	Misc.	1980s
		Matching Funds	
	16-18	Alumni Gifts	1982-87
	19	General Information	1986
	20-22	Gift Receipts	1985-86
33	1-3	Gift Receipts	1985-86
	4	Matching Fund Coupons	1988
		Membership Benefits	
	5	Computer Discounts	1984
	6-11	Alumni Credit Card	1987
		Newsletter	
	12	Beginning	1985
	13	<i>Tail Feathers</i> (First Issue)	1985
	14	Material for Future Issues	1984, ND
34		Publicity	
	1-3	Alumni in the News (<i>Vanguard</i>)	1985-87
	4	Alumni Notes (<i>Pride</i>)	1986
	5	Alumni Events	1982-85
		Articles	
	6	<i>Houston Chronicle</i>	1987
	7-9	<i>Pride</i> (UH)	1985
	10	<i>UHCLidian</i>	1985
	11-13	<i>Vanguard</i>	1980-88
	14	Cartoons – <i>UHCLidian</i>	1985
	15	News and Information	1980-87
35	1-2	News Releases	1985, ND
	3	News Clippings	1987
	4-6	“This Week” Notices	1980s, ND
35A		Events	
		Bayou Ball – Sixth Annual	
	1	Corporate Solicitation	1989
	1	Distinguished Alumni slide show (Story Musgrave)	1989
	1	Entertainment	1989
	1	Evaluation	1989
	1	Forms	1989
	1	Guest list	1989
	1	Invitations	1989
	1	Scholarships	1989
	1	Program	1989
	1	Raffle	1989
	1	Correspondence	1989
	4	Correspondence	1990

The following items are closed due to the privacy issues

		Lists of Graduates	
36	1-15	Lists of Graduates	1975-78
37	1-15	Lists of Graduates	1979-80
38	1-15	Lists of Graduates	1981-82
39	1-13	Lists of Graduates	1983-84
40	1-12	Lists of Graduates	1984-86
41	1-10	Lists of Graduates	1987-89
	11-12	Lists of Alumni locally employed	1970s-84
	13-19	Financial Items (tax returns)	1982-84