

**FINDING AID FOR THE  
TIMBER COVE GARDEN CLUB RECORDS, 1970-2009 (#2011-0009)**

**Contact Information:**

University of Houston-Clear Lake Archives  
Neumann Library  
2700 Bay Area Blvd.  
Houston TX 77058  
Phone: 281-283-3936  
Email: [archives@uhcl.edu](mailto:archives@uhcl.edu)  
URL: [www.uhcl.edu/library](http://www.uhcl.edu/library)

**Descriptive Summary**

**Repository** UHCL Archives, Clear Lake Area Collections

**Collection #** 2011-0009

**Title:** Timber Cove Garden Club Records

**Creator:** Timber Cove Garden Club

**Co-Creator**

**Inclusive Dates:** 1970-2009

**Bulk Dates:** 1980-2000

**Extent:** 4.25 linear feet.

**Language** English

**Administrative Information**

**Restrictions on Access**

No restrictions

**Restrictions on Use**

No restrictions

**Acquisition Information:** Records donated by Jackie Murphy on behalf of the Timber Cove Garden Club on July 23, 2010.

**Processed by:** Shelly Kelly and Jean Grant

**Preferred Citation:** Timber Cove Garden Club Records (#2011-0009), University of Houston-Clear Lake Archives.

## **Biographical/Historical Note**

Timber Cove Garden Club formed in 1963, with the first meetings being held in 1964. Officers were elected, policies and by-laws written, programs planned, and meetings held within the homes of its members. Dues were originally set at \$3.00 per year and membership was open to all ladies in Timber Cove. In 1990, membership was later opened to Lake Country residents. The objectives of the club were to foster friendships among neighbors, enhance community awareness, and provide educational and cultural opportunities to its members.

## **Scope and Content**

This is a collection of Timber Cove Garden records. It includes founding and historical documents, correspondence, programs and events, local publications, newspaper clippings, photographs (loose ones and ones taken from photo albums), and scrapbooks. The SEEDS Project folder contains seeds used by NASA for its space experiments.

## **Index Terms**

*The Forest Log*

NASA

Photographs

Scrapbooks

SEEDS Project (Space Exposed Experiment developed for Students)

Taylor Lake Village

Timber Cove

Timber Cove Garden Club

## **Arrangement**

Records as delivered included scrapbooks, binders, loose documents, loose photos, and one unlabeled, undated photo album. Scrapbooks were housed in oversized boxes. Loose documents were artificially grouped by like items. Loose photos were placed in archival envelopes. Photos in the album were numbered and the plastic sleeves removed from the binder. Photos falling out of torn plastic sleeves were numbered and grouped in envelopes.

Historical documents were originally housed in two large binders in plastic page protectors. The earliest documents appear to have been removed from a Vice President's notebook that survived a fire, flood, and two hurricanes. These documents were filed in loose chronological order and consist of minutes and agendas, correspondence, reports, and various brochures. They were kept in their original order.

## **Items Separated**

For best preservation practice, photos were removed from magnetic photo albums and the albums were discarded. Original news clippings were copied onto acid-free paper and originals were tossed. Documents originally housed in binders were removed and placed into acid-free folders; binders were discarded. Non-archival plastic sleeves were removed from the documents. Sticky notes were removed from photos and identifying information was transferred onto the backs of the photos using archival-safe pencils.

Programs for the years 1964-1972 were removed from the collection and discarded due to high mold content, most likely stemming from water damage sustained to a member's home during a hurricane.

## **Related Material**

2011-0008 Timber Cove Collection, 1958-2009

2011-0010 Timber Cove Recreation Association, 1962-2006

UHCL Vertical File Index - Timber Cove

## Inventory

<u>Box</u>	<u>Folder</u>	<u>Title</u> Subjects	<u>Dates</u>
1	1-12	Historical Documents	1970-2000
2	1	Historical Documents	2000-2002
	2	Correspondence	1988-2009
	3	Programs	1988-96, 2002-2004
	4	Fall Luncheon	1978-2003
	5	Christmas Party	1977-2002
	6-7	Spring Luncheon	1975-2004
	8	<i>The Forest Log</i>	1986-87, 1994-95
	9	SEEDS Project (Space Exposed Experiment Developed for Students)	1990, 1994
	10	Clippings	1995-96
3	1-2	Photographs (taken from photo album)	1984-88
	3	Photographs (loose photos from photo album)	1989-98, Nd
	4	Photographs	1991-95
4	1-2	Photographs (taken from photo album)	c. 1990's
	3	Photographs (taken from photo album)	1996-99
	4	Photographs (taken from photo album)	1999-2000
5	1	Photographs	2001-2005
	2	Negatives	c. 1994
	3	Scrapbook (copies from water-damaged magnetic scrapbook and loose pages found in donation)	1991-94
6		Scrapbook	1979-83
7		Scrapbook	2004-2007
8		Scrapbook	2007-2008, 2008-2009