

# CHECK IT OUT

Volume 1 Number 1

April 1989

## LIBRARY

### Hours

Mon-Thurs	8am-10:30pm
Fri	8am-5pm
Sat	9am-5pm
Sun	1pm-5pm

### Phones

Circulation	488-9295
Reference	488-9266
Hours	488-9294

## AUDIOVISUAL

### Hours

Mon-Thurs	8am-10pm
Fri	8am-5pm

### Phone

488-9380



**Ask A Professional  
Ask Your Librarian**

**National Library Week  
April 9 - 15, 1989**

## BEST OF REF... by Rebecca Christman

### VISIT THE DESK!

Did you ever walk up to the librarian at the reference desk only to find her (and we all presently are female at UHCL) busily working on some sort of task? You wonder whether to interrupt and ask for help.

Be assured that it is appropriate to interrupt. Whatever the task, she is ready to set it aside in order to assist you. While at the reference desk, the librarian's first responsibility is to provide the help you need in locating information.

What is the librarian at the desk doing when she is not helping a patron? She may be reading reviews for the ordering of new books, checking reference desk records of new microfilm or bound journals, filing in a looseleaf service, working on strategy for a computer search, inspecting new book purchases or checking on locations for your interlibrary loan request.

What other services do reference librarians provide? They supply interlibrary loan, help with various ailments of the copy machines, assist with use of the CD-ROM (a marvel allowing you to perform your own computer search in Psychological Abstracts and ERIC) and perform database searches in DIALOG (for a fee).

Who are these librarians? They are Gay Carter, Rebecca Christman, Patricia Garrett, Theresa McElroy and Patricia Pate. On some occasions you might find Karen Berrish or Ann Kimzey whose primary tasks lie elsewhere in the library. All have masters degrees in library science. COME SEE US!

## BIBLIO BIOS by Theresa McElroy



Dr. Michael Lee came to UHCL in September, 1987, from Ward Edwards Library at Central Missouri State University. As Dean of Library and Learning Resources, Dr. Lee oversees the management of Neumann Library and Audiovisual Services, prepares and administers the yearly library budget, and represents the library to the rest of the university and to the community.

Dean Lee sees the university as having the potential for a very bright future. "The faculty is an excellent one and our students are serious about getting an education." He believes that the library should support the academic endeavors of UHCL and that it has a lot of catching up to do. A bigger budget is needed in order to provide more books, more journals, and more staff to serve the needs of the patrons. "Our expectations are not excessive," Lee says.

Dr. Lee's family includes his wife, Karen, and two daughters. Alice, aged 22, will soon begin medical studies at UTMB. Amy, aged 16, is a junior at Clear Lake High School.

During his leisure time, Dr. Lee enjoys music and swimming. He also has plans to take sailing lessons in the near future so that he can take advantage of the water recreation available in the Bay Area.

## "SERIAL" BOWL

by Sherry Thornton

### AUTOMATION CREATES NEW LOOK

U of Houston-ClearLake--VTLS--HoldingsScreen

CALL NO : QP1 J73

TITLE Journal of general physiology

LOCATION Copy 1 Neumann Library

STATUS Currently received

Vol.1-41 1918-1958--Microfilm Area

Vol.45 1961 1962--General Stacks

Vol.46 no.2-3 1962-1963--At Bindery

Vol.93 no.1 Jan. 1989--Current Periodicals

(example 1)

About two-thirds of our serial titles have computer records with a new look that is making it easier to find the magazine you need for research. An example of this new "holdings screen" is shown above.

Get to this screen by typing T/(title). You will see a menu of qualifying titles. Type the line number of the title you want, a space, and the letters HS Press the return key. You will then see either the holdings screen (example one) or the holdings menu screen (example two). If you see the holdings menu screen, type the line number of the copy you want and press the return key.

On the holdings screen, you first see the call number and the title. Next, the location tells if it is copy one or copy two. Copy two would be there if the library

U of Houston-Clear Lake--VTLS--HoldingsMenu

CALL NO : QA76.5 B9

TITLE : Byte

1 Neumann Library Copy 1 -Currently received

2 Neumann Library Copy 2 -Currently received

(example 2)

U of Houston-Clear Lake--VTLS--HoldingsScreen

CALL NO : QA76.5 B9

TITLE Byte

LOCATION Copy 02 Neumann Library

STATUS Currently received

Vol. 8-12 1983-1987 --Microfilm Area

For additional holdings see copy 1

(example 3)

keeps two different forms of the same serial. An example of this is BYTE (example three). We keep it in both microfilm and bound volumes.

The status line shows that the serial is either "currently received" (on a regular basis) or "not currently received."

Holdings information (what we own) is displayed last. It shows where each volume or issue is kept or any assigned special status. The different areas where we keep serials are called Microfilm Area, General Stacks (shelved with the books), and Current Periodicals. In example one, you can see that the most current issue, v.93 no.1 Jan.1989, is in the Current Periodicals area.

One special status is "At Bindery." This means the piece has been sent away for binding. Items are usually gone for a month. A reference librarian can tell you the expected date of return.

I will tell you more about binding serials in the next issue.

### PUBLIC SERVICES WORKS FOR YOU

by Patricia Garrett

The Neumann Library has two administrative components, Public Services and Technical Services - both essential to delivery of information resources to library patrons. Under the aegis of Public Services are: reference, bibliographic instruction, collection development, computerized literature searches, government documents, interlibrary loan, circulation of materials, curriculum library and book review center. An associate dean heads this section, which has four and one-half professional librarian positions and seven and one-half staff positions spread over a seven day work week. Its primary goals are interpretation of the library collection to the user community and fostering of an understanding of library resources and facilities.

The Reference department is responsible for reference services, bibliographic instruction, online and CD-ROM databases, collection development and administrative control of government documents and interlibrary loan. As well as giving in-depth reference help, reference librarians also conduct over 200 classes annually in a variety of specialized subject areas. They

provide formal and informal instruction in using library materials, searching the on-line catalog and commercial databases, and using microforms.

Collection development is a joint effort of the professional librarians and university faculty. Requests are gathered from faculty and librarians. Each librarian is responsible for specific subject areas and studies a variety of reviewing sources and bibliographies.

The library recently introduced CD-ROM (Compact Disc - Read Only Memory) databases available without charge to any library patron. We have two subscriptions: ERIC (Educational Resources Information Services) 1966 - present and PsychLit 1974 - present. A major goal is the addition of more CD-ROM workstations and a variety of databases in other subject areas. Proposed future databases include ABI/Inform, MLA International Bibliography, Applied Science and Technology Index, Social Sciences Index, Medline, Compact Disclosure, Readers Guide to Periodical Literature, NTIS, Humanities Index, and Books in Print Plus.

The Neumann Library is both a federal and state depository for government publications. For more information on government documents, see the article on page three.

Interlibrary loan service is used for books and journal articles not available in the Neumann Library but needed by UH-CL students, faculty, and staff. We are part of a national network (OCLC) offering access to some 3000 U.S. and foreign academic, public, and special libraries. Last year, we handled about 7500 interlibrary loan transactions. This service continues to increase dramatically due to rising demands by faculty and staff and eroding buying power for books and serial subscriptions.

The Circulation department is responsible for the check out and return of library materials and handling of Reserve items requested by the faculty. This area circulated about 95,000 items in 1988 and shelved over 250,000 items and printed 127,500 microform copies for the public.

The Curriculum Library/Book Review Center serves the university community at large as well as future teachers/librarians. It is a cheerful and busy area. The Book Review Center's primary support comes from publishers who contribute titles for professional review and study



by educators. It holds the latest two years of publishers offerings. Selected titles are placed in the permanent juvenile collection after the initial review period. The Curriculum Library is supported by some library funds as well as donations by public schools and faculty

Public Services actively seeks to provide information to its patrons. Increased funding for collection development, additional personnel and computer support would enable the library to provide better service to the university community. If the library is truly the heart of the university, serving not only all schools, students, faculty and staff within the university but also community college students and other local users, it deserves broadbased university support to adequately meet the instructional and research needs of its patrons.

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Have a question to ask or a statement to make about library or AV services? Write a letter to the editor! If you are on our campus, address it to Newsletter Editor, Neumann Library, Box 229, and drop it off at the campus mail room (1-401 Bayou). If you are sending from afar, the address is Newsletter Editor, Neumann Library, UH-CL, 2700 Bay Area Blvd., Houston, TX 77058.

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## DOCUMENT DIMENSIONS

by Gay E. Carter

## LIBRARY HAS GOVERNMENT CONNECTIONS!

Did you know that the U. S. Government Printing Office (GPO) is the world's largest publisher? Government documents have a reputation for being "dry and dusty," something to be tucked away in the library basement (or its equivalent) and only used by a few people looking for statistics. Wrong! Government documents cover subjects ranging from camping in the national parks to folk music, from coping with the environment to coping with office automation. Chances are that whatever your area of research, there is a government publication to answer your question.

Through the GPO's Depository Library Program, thousands of documents are placed in libraries throughout the United States, providing ready access to the public. Happily for the UH-Clear Lake community, the Neumann Library is one of the 1396 Federal Depository Libraries. Designated in August 1980, the library receives approximately 2900 documents per year, including books, periodicals, maps, and microfiche. Because our library is a selective depository, we do not receive every available document. However, we can access those we do not own through interlibrary loan with our regional depository, the Texas State Library.

The Neumann Library's documents section, located on the library's second floor, is found easily as you exit the stairs or the elevator. Most of the documents are housed here and are shelved by a special system known as the Superintendent of Documents (SuDoc) Classification. SuDoc call numbers are found by consulting the library's online catalog (to date, about one-third of the collection is online), the MONTHLY CATALOG OF UNITED STATES GOVERNMENT PUBLICATIONS (shelved in the Documents section), the AMERICAN STATISTICS INDEX (ASI), or the CONGRESSIONAL INFORMATION SERVICE (CIS) Index. Many documents, however, especially periodicals and major reference titles, are integrated into the "regular" library collection and use the more familiar Library of Congress call numbers.

So the next time you need a history of women in the Marine Corps or a Texas topographic map, or the next time you wonder about grants in the fine arts, come to the Documents section of the library! We've got connections

## DOCUMENT DETAILS

by Holly Davis

Here are a few document titles that might interest you, and help you make connections. Some can be found in the Government Documents section. Others are in Current Periodicals, General Stacks, or Reference.

1. POWER ON NEW TOOLS FOR TEACHING AND LEARNING. September 1988. 245 p. Illustrations. (Office of Technology Assessment)  
Y3 T22.2P87
2. CUSTER BATTLEFIELD OFFICIAL NATIONAL PARK HANDBOOK. 1987. 112 p. Illustrations. (Interior Department, National Park Service)  
I 29 J95 132/Corr
3. TACTICS A SOVIET VIEW. 1987. 230 p. Illustrations. (Department of the Air Force. Soviet Military Thought)  
D301 J9:21
4. JOURNAL OF THE NATIONAL CANCER INSTITUTE. Bi-monthly. (Health and Human Services Department. National Cancer Institute)  
Current Periodicals.
5. OCCUPATIONAL OUTLOOK HANDBOOK. Illustrations, maps, diagrams. (Labor Department. Labor Statistics Bureau)  
REF HF 5381.A1 O36.
6. I.M.A.G.E.S. INFORMATION MANUAL OF ALTERNATIVES GUIDING EDUCATIONAL SUCCESS. January 1988. 525 p. (Texas Education Agency Dropout Prevention and Recovery)  
E 500.8 Iml 1988. Texas Government.
7. GUIDE TO SPANISH AND MEXICAN LAND GRANTS IN SOUTH TEXAS. 1988. (Texas General Land Office. Gary Mauro Land Commissioner)  
L 600.8 G941s 1988. Texas Government.
8. PUBLIC PAPERS OF THE PRESIDENT OF THE UNITED STATES. Annual (National Archives and Records Administration. Federal Register Office)  
J 80 .A283 General Stacks.

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## SPECIAL THANKS

To CYNTHIA W. KELLEY

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## Audiovisual Views by Ray Baker

The staff of Audiovisual (AV) Services says "Check It Out." If you think you know all about our department, come in and see. The services and equipment we offer are constantly changing. For example, we now have a Kodak Dataview Projector. It projects computer generated images to a large screen via an overhead projector. This is just one of our new pieces of equipment.

Our services are also being augmented. In addition to our tape copying services (audio and video) and sign making capabilities, we have added video production and desktop publishing. Video production is still in the formative stage, but we expect our studio to be finished shortly. Production quality should be greatly improved. The Desktop Publishing Center is still not complete. We will soon activate the operational portion. You will be able to use the Macintosh II and the TI Laser Printer. Available software packages are WordPerfect 5.0 and Aldus Pagemaker 3.0. We hope to add others shortly. If there is a particular package you would like to see on the Macintosh II, let us know. We are always open to suggestions for this or any of our services.

Funds have recently become available for replacement of films, videotapes, and other destroyed or outdated media. Each dean was asked to provide a prioritized buying list. If you have suggestions, please contact your dean.

The Russian Television Satellite Monitoring System is operational. We are looking for potential users. If you know of anyone, please refer them to the AV Office. The cable is in place, and installation is underway, for the Microwave System that will connect this campus to the rest of the UH System. If you have suggestions for use of this service, please forward them to this office, or to the Provost.

Future articles will include comments from other members of the AV staff. They will cover such items as check-out/check-in procedures, equipment operation, new services, and listings of new media.

Remember, the AV staff is here to serve you. They are: Beverly Hillenbrand, Audiovisual Technician; John Reho, Jr., Audiovisual Specialist; Mike Wallace, Clerk III,

Jon Nieball, Work-Study, and, Jeff Hendrixson, Student Work-Study. AV Center hours are listed on page one. The Autotutorial Room is open during normal Neumann Library hours on weekends and holidays. This area can be entered only through the library during these hours, and no media is on reserve. You must bring your own computer software, video and audio tapes. Please insure that your disks and tapes do not pass through the library security device at the main entrance to the library.

## DEAN'S CORNER

by Dr. Michael M. Lee

## JOURNAL PRICES IMPACT ON LIBRARIES

Academic libraries in the U S are encountering a mounting crisis of escalating material costs. The recent global information explosion leads to increasing amounts of published materials. In most fields, new materials are published as journals. Price increases result from many factors, including publishers' costs, inflation, devaluation of the U S dollar, and the size of new publications. Journal subscription prices increase at a much higher rate than the consumer price index. For example, in 1986, the U S journal price index (JPI) was four times greater than the consumer price index (CPI). In 1987, the JPI was three times greater than the CPI, with an average increase of 13.4 percent. From 1987 to 1988, the average price increase was 12 percent, resulting in an average price of \$117.75 per title.

According to a 1988 Texas Library Association survey, 48 Texas academic libraries subscribed to 201,275 journals and purchased nearly 1.2 million books for \$17 million in 1977. In 1986, 64 libraries subscribed to 177,293 journals and bought 984,541 books for \$32.8 million. So it costs the academic libraries in Texas nearly twice what it did ten years ago for far fewer books and journals.

At UH-CL, due to the type of programs we offer and the type of journal subscriptions we have, we face a more severe problem. Our average price per title is \$152.86. In order to continue our current subscriptions, we must use an increasingly higher percentage of our acquisition budget, resulting in less money each year for books.

This year, after dropping about 30 titles from our 1623 subscriptions, we have to pay approximately \$243,500, or 75 percent of the total acquisition budget, for journal subscriptions. With a projected inflation rate of 13 percent for journals next year, we will need an additional \$31,655 to continue current subscriptions. If our budget appropriations remain the same next year, we will have to cut 230 to 300 titles.

According to the "Texas Academic Library Statistics" (Texas State Library, 1988), among the 34 state-supported universities in Texas, UH-CL ranks near rock bottom in terms of library expenditure per faculty or per student. We have held down other expenditures to keep the library's materials budget as strong as possible. An academic library usually spends 60 percent of its total budget for personnel, 10 percent for maintenance and operations, and 30 percent for acquisition. At Neumann Library, we now spend 56.8 percent for personnel, 6.9 percent for maintenance and operations, and up to 36.3 percent for acquisitions. Any further reduction in staff and maintenance budgets will severely jeopardize library service quality.

To prepare for a no-growth or reduced budget, we have begun a major review of our journal collection. We will compile a list of potential titles for cancellation. Criteria for cancellation or for selection of new subscriptions are similar. First priority is given to the needs of faculty for teaching and research. Consideration is given to the availability of titles in local libraries, accessibility through interlibrary loan, and whether the title is indexed through bibliographic abstracts, indexes, citation lists and computer databases.

Currently the University Library Committee and Dr. Jeanne Hill's marketing research classes are assisting with collecting usage statistics. We welcome your advice and will keep you informed of future development on this subject.

## AVERAGE PRICES JOURNAL SUBSCRIPTIONS

