

**FINDING AID FOR THE  
NASSAU BAY GARDEN CLUB RECORDS, 1971-2006 (#2014-0002)**

**Contact Information:**

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**Descriptive Summary**

**Repository:**

University of Houston-Clear Lake Archives, 2700 Bay Area Blvd., Houston TX 77058

**Collection Number:** 2014-0002

**Title:** Nassau Bay Garden Club Records

**Creator:** Nassau Bay Garden Club

**Inclusive Dates:** 1971-2006

**Extent:** 10 linear feet (5 document boxes; 10 flat scrapbook boxes)

**Language:** English

**Administrative Information**

**Restrictions on Access:** There are no restrictions on accessing this collection.

**Restrictions on Use:** There are no restrictions on using this collection.

**Acquisition Information**

Nassau Bay Garden Club members Ann Davidson and Geraldine Higgs contacted the UHCL Archives to discuss the Garden Club records housed in a self-storage storage facility on Kirby Road near NASA Rd. 1. On October 21, 2010, UHCL archivist Shelly Kelly met the two ladies at the storage unit and seven boxes of records were picked up and brought to UHCL for preservation.

## **Separate Material**

The 1977-1978 Club scrapbook came to the UHCL Archives after sustaining water damage, and contained mold. It was scanned, and the original was removed from the collection. The scanned version of the scrapbook is available from UHCL Archives staff in a PDF document.

## **Arrangement**

The collection is arranged based on the purpose and format of the materials into boxes and folders. The collection is grouped into thirteen series, with folders are arranged by date. The Club's original scrapbooks are housed in large oversized boxes at the end of the collection.

**Processed by:** Jean Grant, May 2014; finding aid updated by Matthew M. Peek, August 2022.

## **Preferred Citation**

Nassau Bay Garden Club Records (#2014-0002), University of Houston-Clear Lake Archives.

## **Biographical/Historical Note**

The Nassau Bay Garden Club was first formed by four neighbors who gathered for coffee one morning in August 1964, when the idea of a garden club was formed. Jane Neely's kitchen table was where the discussion occurred that led to the first meeting of the club less than a month later in Nassau Bay, Texas. The Nassau Bay Garden Club was chartered in 1964, and is one of the oldest organizations in Nassau Bay. The first year saw 23 charter members with close to 50 members by the end of the first year. The pansy was adopted that year as the club's flower, with blue and gold as the club's colors.

During the 1965-1966 year, the Garden Club was accepted into the Houston Federation of Garden Clubs, Inc. Its "Yard of the Month" awards and first flower shows were instituted around this time. Also in the late 1960s, the Nassau Bay Garden Club began their Christmas programming, which included an annual Christmas Tour of Homes; the judging of outdoor Christmas light displays; and the planting and lighting of a memorial Christmas tree in honor of astronaut Roger Chaffee, who died in the Apollo 1 spacecraft fire in 1967.

The Nassau Bay Garden Club expanded its work to include Arbor Day tree plantings; the beautification of NASA Road 1 that runs along the NASA Manned Spacecraft Center in Houston; donations of litter barrels and money; and plantings of other shrubs and flowers at Nassau Bay establishments. The Garden Club elects and appoints board and committee officers every year, and membership is open to any resident of the city of Nassau Bay, Texas.

## Scope and Content

The collection is composed of the original records of the Nassau Bay Garden Club of the city of Nassau Bay, Texas. The records in the collection include club history records, budgets, correspondence, meetings minutes, membership lists, publications, club president's notebooks, project files, fundraising records, reports, scrapbooks, and other materials. Such materials in the collection include project files detailing the operation of the Club's Yard of the Month competition and fundraisers. The Club's original newsletters "Bloomin' Notes" and "Blossoming Notes" document the work done from 1994 to 2008.

The largest set of materials in the collection are the original Club scrapbooks, dating back to 1971 and running through 1999. The scrapbooks contain fliers, clippings, artwork, and photographs documenting the activities of the Nassau Bay Garden Club.

## Index Terms:

Houston Federation of Garden Clubs, Inc.  
Nassau Bay Garden Club  
Nassau Bay, Texas  
Newsletters  
Scrapbooks

## Collection Inventory

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
<b>Series: Historical Features</b>			
1			
	1	Bylaws Texas Garden Clubs, Inc.	1995
	2	Honor Roll Club Rating Worksheet	1972-1974
	3	Incorporation Papers	1973-1974
	4	Parliamentarian	1986, 1991, undated
<b>Series: Budget</b>			
	5	Budget and Treasurer Report	1974-1975
	6	Budget (Proposed)	1975-1976
	7	Budget and Audit	1977-1978

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	8	Budget, Audit, Treasurer's Reports	1981-1982
	9	Budget, Ledger, Treasurer's Report	1982-1983
	10	Budget	1985-1986
	11	Budget	1988-1989
	12	Budget and Ledger	1989-1990
	13	Budget, Ledger, Audit, and Treasurer's Reports	1990-1991
	14	Budget (Proposed) and Ledger	1991-1992
	15	Budget (Proposed), Ledger, and Treasurer's Reports	1992-1993
	16	Budget and Ledger	1993-1994
	17	Budget and Treasurer's Reports	1994-1995
	18	Budget	1995-1996
	19	Budget	1996-1997
	20	Budget	1997-1998
	21	Financial Report (includes computer diskette)	1998-1999
	22	Fundraiser Report	1999
	23	Budget and Reports	1999-2000
	24	Budget Review	1999-2000
	25	Actual Budget	2000-2001
	26	Budget	2000-2001
	27	Budget Review and Audit	2000-2001
	28	Budget and Proposed Budget	2001-2002
	29	Budget and Proposed Budget	2002-2003

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	30	Combined Register Report and Proposed Budget	2003-2004
	31	Proposed Budget	2004-2005
	32	Treasurer's Ledger Sheets	1978-1981
	33	Treasurer's Ledger Sheets	1983-1989
2		<b>Series: Correspondence</b>	
	1	Correspondence—General	1980-1987
	2	Correspondence—General	1980-1995
	3	Correspondence—General	1993-1997
	4	Correspondence—General	1999-2000
	5	Correspondence—General	2001-2003
	6	Correspondence—General	2003-2004
	7	Leaving Houston Federation of Garden Clubs	1986
	8	Postcards and Mailing Labels	1993-1995
		<b>Series: Meetings</b>	
	9	Minutes	1971-1972
	10	Minutes	1972-1973
	11	Minutes	1973-1974
	12	Minutes	1974-1975
	13	Minutes	1975-1976
	14	Minutes	1976-1978
	15	Minutes/Agendas	1987-1988
3	1	Minutes/Agendas	1988-1989

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	2	Minutes	1989-1995
	3	Minutes	1995-1998
	4	Minutes	1998-2000
	5	Minutes	2000-2002
	6	Minutes	2002-2003
4	1	Minutes	2003-2004
<b>Series: Membership</b>			
	2	Membership Lists	1995-1997
	3	Membership Lists	2002-2003
	4	Membership Lists	2003-2004
	5	Texas Garden Club Roster	2003-2004
<b>Series: Publications</b>			
	6	Newsletters	1994-1995
	7	Newsletters	1995-1997
	8	Newsletters	2002-2003
	9	Newsletters	2003-2004
	10	Newsletters	2004-2005
	11	Newsletters	2005
	12	Newsletters	2006
	13	Newsletters	2007
	14	Newsletters	2008
<b>Series: President's Notebooks</b>			
	15	President's Notebook—Adele McCoy	1989-1991

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	16	President's Notebook—Sally Underwood	1991-1993
5	1	President's Notebook—Sally Underwood	1991-1993
	2	President's Notebook—Sue Warters	1993-1995
	3	President's Notebook—Lynne Wilson	1995-1996
	4	President's Notebook—Lucille Redmond	1996-1997
	5	President's Notebook—Lucille Redmond	1996-1997
	6	President's Notebook—Ann Gay	1997-1998
	7	President's Notebook—Ann Gay	1997-1998
6	1	President's Notebook—Ann Gay	1998-1999
	2	President's Notebook—Ann Gay	1998-1999

**Series: Project Files**

***Subseries: Yard of the Month***

3	Yard of the Month	1978-1984
4	Yard of the Month	1985-1987
5	Home Beautification Committee	1987-1989
6	Home Beautification Committee	1990-1991

***Subseries: Fundraising***

7	7	Christmas Tour	1974
	8	Financial Projects	1991-1997
	9	Fundraising Project Notebook	1998
7	1	Fundraising Project	1999
	2	Fundraising Project Notebook	2000

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	3	Fundraising Project	2002
	4	Fundraising Project	2004
		<b>Series: Reports</b>	
	5	Committee and Officers Reports	1975-1976
	6	Committee and Officers Reports	1976-1977
	7	Committee Reports	1978-1979
	8	Committee Reports	1985-1986
	9	Committee Reports	1992-1993
	10	Committee Reports	1993-1994
	11	Committee Reports	1994-1995
	12	Executive Board Meeting, February 19, 1987	1987
	13	President's Reports	1968
	14	President's Reports	1968-1969
	15	President's Reports	1970-1971
	16	President's Reports	1972-1973
8	1	President's Reports	1973-1974
	2	President's Reports	1977
	3	President's Reports	1981-1982
	4	President's Reports	1985-1986
	5	President's Reports	1986-1987
	6	President's Reports	1987-1988
	7	President's Reports	1988-1989
	8	President's Reports	1996-1997



<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
	9	President's Reports	2005-2006
		<b>Series: Taxes</b>	
	10	Internal Revenue Service	1993-2000
	11	Internal Revenue Service	2001-2006
		<b>Series: Miscellaneous</b>	
	12	Clippings/Miscellaneous	1994-1995
	13	Clippings/Miscellaneous	1995-1998
	14	Clippings/Miscellaneous	2002-2005
		<b>Series: Scrapbooks</b>	
	15	Nassau Bay Garden Club Scrapbook [Note: This scrapbook sustained water and mold damage before coming to the archives. The original has been scanned and removed from the collection. A copy has been placed here and is also available as a .pdf file.]	1977-1978
		Scrapbooks—Oversized boxes	
	9	Nassau Bay Garden Club Scrapbook	1971-1972
	10	Nassau Bay Garden Club Scrapbook	1973-1974
	11	Nassau Bay Garden Club Scrapbook	1974-1975
	12	Nassau Bay Garden Club Scrapbook	1979-1980, 1984-1985
	13	Nassau Bay Garden Club Scrapbook	1992-1993
	14	Nassau Bay Garden Club Scrapbook	1993-1994
	15	Nassau Bay Garden Club Scrapbook	1994-1995
	16	Nassau Bay Garden Club Scrapbook	1996-1997

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
17		Nassau Bay Garden Club Scrapbook	1997-1998
18		Nassau Bay Garden Club Scrapbook	1998-1999