

# INVENTORY FOR THE NEUMANN LIBRARY RECORDS, 1977-1979 (#2003-0004)

Records kept by the secretary during the tenure of the Library Director Dr. W. Walter Wicker. The records include correspondence, reports, financial matters and information on local and state-wide organizations of which the library and its staff were members, such as Texas Library Association.

Processed by Anna Peebler, October 2003

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
1		Historical Features	
	1	Patent Policy	1977-78
	2-8	General Correspondence (arranged alphabetically)	1977-78
	9-15	General Correspondence	1978-79
2	1-15	Inter-office Correspondence (arranged alphabetically)	1977-78
3	1-13	Inter-office Correspondence	1978-79
4		Financial Records	
	1	Budget	1977-78
	2	Budget	1978-79
	3	Deposit Receipts	1978-79
	4	Discretionary Account	1978-79
	5-6	General Stores Requisitions	1977-78
	7-8	General Stores Requisitions	1978-79
	9	Pay Scale UH/CLC	1978
	10	Position Control Status	1978-79
	11-12	Postage	1977-79
	13-16	Purchase Orders Completed	1977-78
5	1-3	Purchase Orders Completed	1978-79
	4	Receipts	1977-78
	5-6	Travel Vouchers	1977-79
		Contracts and Agreements	
	7	Bids	1978
	8	IBM Copier	1977-78
		Grant Records	
	9	Grants	1977-78
	10	Grant Proposals	1977-78
		Reports	
	11	Annual	1977-78
	12	ARL Report	1976-77
		Personnel Records	
	13-14	Staff Requests	1977-79
		Subject Series	
	15	Affirmative Action	1978
	16	Authorization for Temporary Removal of University Property	1976
	17	Committees	1977-78
	18-21	Gifts and Donations	1977-79
	22	Grants	1978-79
6	1-2	Printing Requests	1977-79
	3	Questionnaires	1977-78

	4-5	Statistics	1977-79
	6	Uni-Copy Service Reports	1978-79
	7	U.S. Dept. of Health Survey	1977-78
	8	U.H. System Library Van Service	1978
	9-10	Work Order Requests	1978-79
	11	Printed Matter – <i>Bibliofile</i>	1975, Nd
	12-13	Miscellany	1977-79
		Subgroups	
	14	Council of Academic Libraries	1978-79
	15-19	Houston Area Library System	1977-78
7	1-3	Houston Area Library System	1978-79
	4	Houston Area Public Services Librarians	1978
	5	Marcive Users' Group	1977-78
	6	Texas Council of State College Librarians	1977-78
	7	Texas Council of State University Librarians	1978-79
	8-9	Texas Library Association	1977-79
	10	Texas State Advisory Council Survey	1978-79
	11-13	UHCL. Academic Council	1978-79
8	1-4	UHCL. Academic Council	1977-78
	5	UHCL. Faculty Assembly	1978-79
	6	Houston Area College Library Group	1978
	7	UHCL. Learning Resources Committee	1978-79
	8	UHCL. School of Professional Education	1978-79
	9-10	UH System Libraries	1977-79